



October 29, 2020

Dear HealthTrust Member,

On August 11, 2020, HealthTrust provided notice of its **Annual Member Meeting & Board Elections** to be held on December 1, 2020 and suggested that you mark your calendar to participate. Although the date and time will remain the same, the event is moving to a virtual format as New Hampshire continues to deal with the impacts of COVID-19. Below please find the information you will need to register, along with the slate of recommended candidates recently adopted by the HealthTrust Governance & Nominating Committee. In addition to Member voting to fill the board seats whose terms are ending this year, the Annual Meeting will include a brief presentation entitled "HealthTrust's Year-in-Review."

#### **Your Vote Makes a Difference!**

By casting your vote in the Board of Directors elections, you help to ensure that HealthTrust's mission, vision and values remain at the forefront of all we do. A strong board is critical to HealthTrust's future. Board members develop HealthTrust's strategic goals, make decisions about HealthTrust products and services, and ensure HealthTrust is accountable to its Members.

#### **Proposed Slate of Candidates:**

HealthTrust's Governance & Nominating Committee at its meeting on October 22, 2020 voted to propose the following slate of candidates to serve on the HealthTrust Board of Directors:

Employee Director Position Nominee: Brian Rapp, Lieutenant, Claremont Fire Department

Municipal Director Position Nominee: Russell Dean, Town Manager, Town of Exeter

School Director Position Nominee: Adam Steel, Superintendent, SAU #39

At the Annual Meeting, Members may also nominate other qualified candidates to fill these vacant positions.

#### **Who Can Vote at the Annual Meeting?**

The governing board of a Member Group, by resolution, can appoint whomever it wants to cast the Member's vote at the Annual Meeting. However, in order not to disenfranchise Member Groups whose governing boards do not adopt such a resolution, the HealthTrust Bylaws provide that the Member's top administrative official (for example, superintendent of schools, town manager, town administrator, etc.) or his or her certified designee shall be entitled to cast the Member's vote if the governing body does not adopt such a resolution.

### **Required Certification Forms to Vote:**

**Any** individual voting at the Annual Meeting will have to have submitted the valid certification form(s) and associated documents as required by Section 6.3 (d) of the [HealthTrust Bylaws](#). All of the necessary forms, listed below, as well as the [HealthTrust Bylaws](#) may be accessed on HealthTrust's website, [www.healthtrustnh.org](http://www.healthtrustnh.org). (Click on *Who We Are*, then *Our Board of Directors and Governance* link in the left column.)

- [The Voting Certification Form](#)
- [The Certificate of Authorizing Resolution](#)
- [The Certification of Designation](#)

### **How to Register?**

To register for the Annual Meeting, please email: [healthtrust-ed@healthtrustnh.org](mailto:healthtrust-ed@healthtrustnh.org) and indicate in your email that you would like to register for the HealthTrust Annual Meeting and include any applicable certification form(s) and associated documents. After registering, you will receive a confirmation email containing information on how to access the meeting and confirmation as to whether your voting certification forms are complete.

Individuals who plan to vote on behalf of a Member Group at the virtual Annual Member Meeting must register to do so and submit their required authorization form(s) no later than the day prior to the Annual Member Meeting in order to allow time for verification of proper authorization.

### **How Member Voting will be Administered:**

At the Annual Meeting, the Governance & Nominating Committee's recommended slate of candidates will be moved. Additional nominations will also be sought from individuals registered to vote on behalf of a Member. The Chair will then hold a roll call vote for each open position by calling on the individuals who, through the registration process, are validly authorized to vote on behalf of Members. The Chair will announce the results of the roll call vote. This will be repeated for each of the open HealthTrust Board of Directors' positions.

Thank you for your continued support of HealthTrust. I look forward to seeing you virtually at the Annual Meeting on December 1, 2020! If you have any questions, please do not hesitate to contact me.

Sincerely,



Wendy Lee Parker  
Executive Director